

Architect Job Description Template/Guidelines

[Insert a short description of the employer company here]

(For example, ABC Designs is an interior design studio based in Lagos, Nigeria specializing in providing bespoke interior designs for luxury residential and commercial spaces.)

Job Overview

- Minimum Qualification: (e.g. Diploma, Degree, Msc)
- Experience Level: (e.g. Entry level, Intermediary level etc)
- Experience Length: (1-3 years, 3-5 years etc)
- Salary Range: (e.g N 50 000 – N70 000)

[Company name goes here] is seeking an architect with a keen eye for design and detail to join its growing team.

(You can be more descriptive with what you require from the advertised role to capture the attention of your preferred candidate. Adjectives like “Young and Dynamic”, “Creative and Enthusiastic” help convey this. You could also state specific skill requirements within this space “a young enthusiastic architect very proficient in 3d visualization”. This make clear what the candidate should be able to do)

Key Responsibilities

(Listing 3-5 key responsibilities would help give prospective candidates a definitive idea of what the role entails and what capacities they are expected to fulfil. Some examples are listed below)

- Concept development for architecture and interior design projects
- Production of 3D models and renderings for presentations.
- Preparing detailed working drawings, designs, plans and schemes, using computer-aided design (CAD) software.

Job Requirements

(Listing specific requirement would help give prospective candidates a definitive idea of what skills and capabilities they need to possess to be able to effectively fill the advertised role. Some examples are listed below)

- A minimum requirement of a BSc degree in Architecture.
- Must be proficient in concept development and 3D visualization.
- Ability to use Autodesk Revit and any of Sketchup, 3D Max, Lumion or any other 3D modeler.
- Excellent written and oral communication skills.
- An analytical mind with problem-solving skills with a good awareness of design trends.
- Should be able to collaborate and work well with other members of the team.
- Excellent organizational skills with the ability to manage multiple projects and deliver on tight deadlines.